

**DRAFT- These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. They are being posted on the web site as a draft copy for public informational use.**

**B U D G E T   C O M M I T T E E**  
**P U B L I C M E E T I N G M I N U T E S**  
**February 10, 2015**  
**Draft**

A business meeting of the New Durham Budget Committee was called to order at 6:01 PM in the Town Hall located off Main Street.

**Present:**

David Curry, Budget Committee Chairperson  
David Shagoury, Budget Committee Co-Chairperson  
Theresa (Terry) Jarvis, Selectman's Representative  
J. R. Jones, Budget Committee Member  
Anthony (Tony) Bonanno, Budget Committee Member  
Cathy Orlowicz, Budget Committee Member  
Ellen Phillips, Budget Committee Member

**Also Present:**

Jeremy Bourgeois, Town Administrator(TA)  
Judy Crouse, Finance Officer  
David Swenson, Citizen  
Rudy Rosiello, Citizen  
George Antes, Citizen

**Approval of Minutes:**

**Motion J. R. Jones, second Terry Jarvis to approve the February 4 Public Hearing minutes as amended. The motion passed 5-0 with 2 abstentions (David Shagoury, Ellen Phillips)**

**Warrant Articles**

Article 10 was amended at the deliberative session. It was amended to state the funds are to come from the Unassigned Fund Balance and would have a \$0.00 impact on the tax rate.

**Chair Curry called for a vote of the Budget Committee to approve the amendment. The vote passed 7-0.**

**Fourth Quarter Review:**

Chair Curry asked the finance officer if all the accounts were closed. Finance Officer Judith Crouse stated she put in another 20 invoices today for Parks and Recreation. There are some journal entry errors that still need to be corrected.

**Acct 4130 Executive:**

- Line 111 Salary Clerical is 25.46% over due to increased time required for minute taking.

- Line 551 Advertising is 126.92% due to position turnovers.
- Line 580 Meetings/Conferences is 71.45% over due to increased participation in training.
- Line 625 Postage is 93.90% due to the money has not been prorated to other accounts.
- Budget is 2.63% over.

**Acct # 4140 E&R**

- Budget has 5.58% remaining.

**Acct 4150 Financial Administration**

- Line 10-110 Wages Finance Officer is 54.11% over due to MRI contracted Finance Officer.
- Budget is 18.10% over.

**Acct 4152 Assessing**

- Line 390 Tax Map Update is 23.36% over due to purchase on new Tax Map book.
- Line 820 is 47.28 over due to change in personnel.
- Budget is 1.28% over.

**Acct 4153 Legal Expenses**

- Budget is 33.93% over.

**Acct 4155 Personnel Administration**

- Line 10-150 Market Adjustments & Raises has 100% remaining due to money needs to be transferred to other accounts.
- Budget has 94.26% remaining.

**Acct 4191 Planning Board**

- Budget has 6.45% remaining.

**Acct 4192 Zoning Board of Adjustment**

- Budget has 25.35% remaining.

**Acct 4194 General Government Buildings**

- Line 10-411 Oil/Service is 46.72% over due to a cold winter.
- Line 10-412 Septic is 100% over due to the fact it needs to be charged to the Police Department
- Budget is 10.39% over.

**Acct 4195 Cemeteries**

- Budget has 36.26% remaining.

**Acct 4196 Insurance**

- Chair Curry asked why no money was taken from Line 526 Deductible for the police cruiser. TA Bourgeois said the deductible was taken out of the insurance check.

- Budget has 4.36% remaining.

**Acct 4199 Other General Government**

- Budget has 4.25% remaining.

**Acct 4210 Police**

- Line 10-140 OT/PT On Call/Court is 54.40% over due to loss of 1 FT officer and 2 PT officers.
- Lines 10-614 Ammo is 174.12% over due to BOS request for Chief to purchase equipment needed for 3 PT officers from the 2014 budget.
- Line 10-615 Uniforms is 99.00% over due to BOS request for Chief to purchase uniforms for 3 PT officers from the 2014 budget.
- Budget has 2.47% remaining.

**Account 4220 Fire**

- Line 90-430 is 641.45% over due to BOS request for Chief to replace the carpeting in the Community room from the 2014 budget.
- Chair Curry questioned Line 20-190 Compensation. Terry Jarvis said the previous Fire Chief was paid from this line but the current Chief is salary. Chair Curry asked that this line be tracked for historical accuracy.
- Budget has 4.29% remaining.

**Account 4240 Building Inspection**

- Budget has 17.46% remaining.

**Account 4290 Emergency Management**

**Account 4291 Forestry**

- Budget has 54.32% remaining.

**Account 4299 Other Public Safety**

- Budget has 37.98% remaining.

**Account 4312 Highways & Streets**

- Budget has 9.17% remaining.

**Account 4316 Street Lights**

- Budget is .60% over

**Account 4319 Equipment Mechanic**

- Budget has 5.97% remaining.

**Account 4324 Solid Waste Disposal**

- Budget has 7.71%% remaining

**Account 4411 Health Officer**

- Budget has 52.83% remaining.

**Account 4414 Pest Control/ACO**

- Terry Jarvis stated Line 10-881 ACO Care & Services is a set yearly price of \$1200 plus \$50 per animal. She asked the finance officer to review this line for a possible journal entry error.
- Budget has 69.40% remaining.

**Account 4415 Health & Other Agencies**

- Budget has 0% remaining.

**Account 4441 Welfare**

- Budget has 22.90% remaining.

**Account 4520 Parks & Recreation**

- Budget has 19.27% remaining.

**Account 4550 Library**

- Budget has 5.77% remaining.

**Account 4583 Historian**

- Budget has 69.83% remaining.

**Account 4589 Other Culture and Recreation**

- Budget has 60.16% remaining.

**Account 4612 Conservation**

- Budget has 22.30% remaining

**Account 4711 Principle Long Term Bonds & Notes**

- Budget has 0% remaining.

**Account 4721 Int- Long Term Bonds & Notes**

- Budget has 0% remaining.

The overall budget has 6.48% remaining.

**Next Meeting:**

The next meeting will be on May 6<sup>th</sup>, 2015 at 7:00 PM at the Town Hall.

Chair Curry thanked all the members for all their work this budget season.

**Motion by Tony Bonanno, second by Terry Jarvis to adjourn the meeting. The motion passed unanimously.**

The meeting was adjourned at 6:57 PM.

*Respectfully Submitted,*  
*Laura Zuzgo*

***Next Meeting***  
***7 PM Wednesday, May 6<sup>th</sup>, 2015***  
***At the New Durham Town Hall***

A video recording of this meeting is on file with the Office of the Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-4:4, or for a minimum of 24 months.